Housing Agency Retirement Trust **Loan Prepayment Form - 279**

Agency #: 5 9 8 _ _ _

Social Security #: _ _ _ - _ _ - _ _ _ _

Employee Name:

Last, First, Middle

I. Enter Loan Prepayment Amount

I wish to prepay the entire loan balance currently outstanding under my account.

***NOTE:** A certified check, cashier check or money order (no personal checks) made payable to: **JP Morgan Chase Bank** equal to the total identified below must accompany this form. The original loan check cannot be accepted as prepayment of a loan. Please include your Agency Number on the check.

Prepayment Amount: $ _ _ _ , _ _ _ . _ _

Loan#: 0 0 1

Important! Please contact ADP Retirement Services at 1-888-801-3534 for an exact loan payoff. Representatives are available Monday through Friday, 9 A.M. to 5 P.M. E.T.

Regular or Overnight Mail:
BancTec Payment Processing
130 Clinton Road
Suite #102
Fairfield, NJ 07004
Reference: Lockbox #13399

II. Acknowledgement and Signature

Signature of Employee/Participant

Date

Name of Housing Agency

Your Daytime Phone Number

If you would like to take out a new loan please contact ADP Retirement Services at 1-888-801-3534. Representatives are available Monday through Friday, 9 A.M. to 5 P.M. E.T.